

# Lakeview Community Schools

*2020-21 Return to School Game Plan*



**VERSION 8.5.20**

## Balancing Safety and Education



Schools play an essential role in communities since they provide students with the education needed to be successful in life. The skill sets that students develop during their time in K-12 education establishes the foundation upon which students build their future, and research clearly indicates that students who complete their K-12 education do far better emotionally, economically and socially than students who do not. Research also indicates that schools are extremely safe places for students because they provide structures, procedures, and routines which provide guidelines for safe conditions and behavior.

It is also important to point out that schools are always working to provide safe environments for students by providing health resources and education to students about cleanliness, healthy eating and exercise. Even though schools spend a great deal of time and energy making schools safe and educating students about risks, risks still remain. When students go to school there are risks involved just as there are when they go anywhere in the community. The schools will do their best to mitigate those risks, and while safety can be enhanced and improved it cannot be guaranteed. This document discusses the steps Lakeview Community Schools is taking to improve and enhance safety for all students and staff.

## **Overview**

The purpose of the Game Plan is to ensure Lakeview Community Schools is able to successfully return students to school in 2020-21 with a safe environment that will ensure a high-quality education. While it is impossible to predict every scenario in the current environment, it is prudent that as a school district we create a variety of options within each department level to ensure we are able to react in a quick and decisive manner as the variables of COVID-19 change. Each area will have a tiered approach, but we are not going to be locked into one specific set of parameters. The final launch in 2020-21 may include precautions from multiple tiers. This Game Plan will be looked at as a phased re-entry plan as we progress towards returning to education in the traditional environment.

This Game Plan is NOT:

- A concrete plan
- A final menu of items that will be enforced with rigidity
- A final document that will not be changed

This Game Plan IS:

- A set of options with varying safety parameters
- A menu of items that can be used as variables change in the situation
- An organic document that will change as additional guidance and best practices are obtained

# Tier Model

The tier level will be placed according to a variety of factors including the risk-dial that is provided by East Central Health Department, school district spread, Columbus community spread, Platte County spread, and other state/local factors. Many of the elements in the plan below have tiered levels of response from the school district. The intended definition of each tier has been provided below; however, the application may vary depending upon guidance from local public health officials or the governor (issued directed health measures). The tiers below correspond with the East Central Health Department Risk Assessment Dial that is updated on a weekly basis. Depending upon public health guidance and other local context, the application of the tiers may be applied more rigorously than the degree of spread indicated in the chart. For example, public health recommendations may compel the use of tier II or III strategies even when no area spread exists. Likewise, the school district may choose to apply tier II actions in one tenet area when the conditions and public health recommendations will only result in the use of tier I practices. In this way, the real intent behind the tiered model below is to proactively outline the progressively rigorous actions the district may take as circumstances change throughout the pandemic. These tiers can serve as a “menu” of options for the school district to utilize when mitigating risk of the spread of COVID-19.

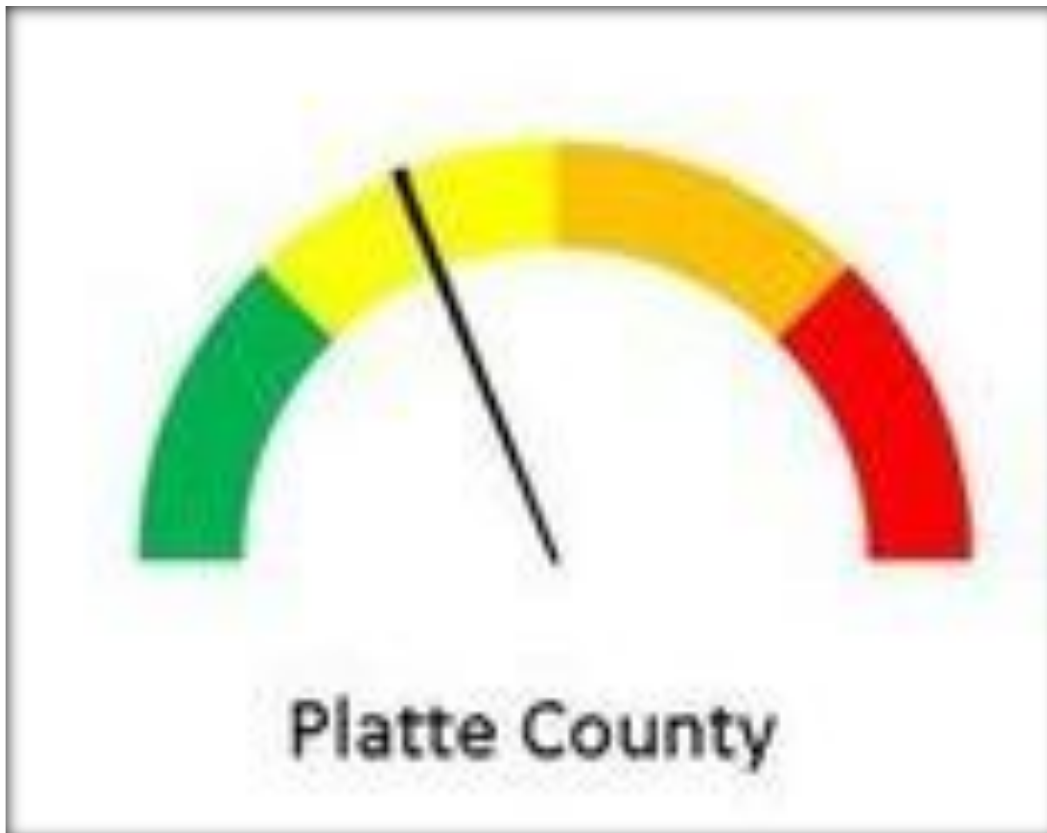
**Please Note:** *We will not be at the same tier level within each category, but will select a tier level within each category individually. For example, if we are at Tier III with masks, we may only have to be at Tier I with social distancing. We will not be in the same tiers, at the same time, with all the different categories.*

<b>Tier I</b>	No to Low Risk/Spread
<b>Tier II</b>	Moderate Risk/Spread
<b>Tier III</b>	High Risk/Spread
<b>Confirmed School COVID-19 Case OR Severe Risk/Spread</b>	High Risk OR Directed Health Measure

## **East Central Health Risk Assessment Dial**

Lakeview Community Schools will NOT exclusively use the East Central Risk Assessment Dial in all decision-making. This dial will be used as a tool in the decision-making process, but it will not be the only factor used when changing tiers or risk mitigation techniques. The current ECHD risk dial can be found online at:

- <https://ecdhd.ne.gov/covid-2019-novel-coronavirus/covid-2019-novel-coronavirus.html>



# **Quick Reference Guide**

## **Quarantining Guidelines**

- East Central Health Department will be enforcing quarantines for the Lakeview Community Schools school district. Current guidance is to quarantine any close contact for 14 days that is NOT wearing a mask.
- A close contact is defined as being within six feet for fifteen consecutive minutes.
- Many procedures in the LCS plan are created to comply with the quarantine protocol enacted by ECHD.

## **School Calendar**

- The school is planning on following its Board approved 2020-2021 school calendar.
- Adjustments to the school day and calendar may occur as conditions in our schools and local area change with the rise and fall of COVID-19 cases.

## **Mask Requirement**

- Masks will be required of all K-12 students and staff when six feet of distance is not able to be achieved. In addition, masks will be required in all school vehicles. Preschool student mask usage will be optional.

## **Social Distancing**

- While maintaining six feet of separation at all times will not be possible at school, students and staff are directed to socially distance whenever feasible and to maximize space to separate students as much as possible.
- Students will experience more pairing or grouping throughout the year with limited mingling with other groups when possible. Doing this will help to minimize contact with others and limit potential quarantine of students.
- The use of barriers, face shields and/or masks will be utilized when six feet of separation cannot be achieved.
- Special consideration will be given to assemblies or large gatherings of students and staff. These will be limited if possible.

## **Cleaning**

- Daily routine cleaning of frequently touched surfaces
  - Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.
- Close off areas used by the person who is sick for as long as possible and then clean the area thoroughly.
  - Schools do not necessarily need to close operations, if they can close off affected areas.

## **Handwashing/Sanitizer**

- Students will wash their hands or use sanitizer their hands whenever they enter the school building.
- Students will wash their hands or use sanitizer between classes and before leaving the building.
- Students will wash their hands or use sanitizer before and after lunch.

## **When Student/Staff Member Tests Positive**

- East Central Health Department officials will be collaborated with concerning school operations.
- Students or staff who show symptoms of a COVID-19 infection will be sent home. Parents of a student who is displaying symptoms will be contacted.
- Quarantine measures for close contacts (within six feet for 15 consecutive minutes without a mask) and possible building closures may be recommended by the East Central Health Department.

## **Visitors**

- Notify the school before entering the building when possible.
- Wash or sanitize their hands before entering the buildings.
- Socially distance while in the building.
- Wear a mask while in the building or make special arrangements with the school before entering.

### **Water Fountains**

- Students are encouraged to bring their own water bottles to school every day since water fountains will not be in use.
- Water bottles should be clearly labeled with the student's name on it and have a lid that will keep water from leaking out if tipped over.

### **Buses and School Vehicles**

- Students may be temperature checked before taking their seat.
- Students will be required to wear a mask while in the bus or other school vehicle if there is not enough room to socially distance.
- Students will be given assigned seating

### **Lunch**

- Lunch times may be adjusted to provide for more space to allow social distancing.
- Students may be assigned to a table to minimize student interactions
  - Elementary students will be assigned to a table with other students who are assigned to the same classroom.

### **Extra-Curricular Activities**

- It is our intent to allow students to engage in extracurricular activities during the 2020-2021 school year whenever it is deemed appropriate and safe to do so.
- All activities will function in accordance with guidelines from local and state health department agencies, and in alignment with the rules established by the Nebraska Schools Activities Association and the Nebraska Department of Education.
- Event seating will follow the guidelines set out by local and state health departments. Which may mean that occupancy will be capped to a percentage of the occupancy limits of the event site.

### **Hybrid/Remote Education**

- Hybrid and Remote education will be avoided if at all possible by the district. We value the education that can be provided face-to-face in a traditional educational environment. But if we are in a health situation that forces either hybrid or remote education:
  - An alternate school schedule may be employed if local COVID-19 cases rise to the level of severe. The decision to move to an alternate school schedule will be made with the support of the local health department. No preset numbers have been determined.
  - Students may be dismissed from school for short durations during this pandemic for a number of reasons including:
    - The Risk Dial and other conditions reach a pandemic/red level that we no longer feel it is safe to provide a traditional education.
    - If the state or local health officials/authorities mandate moving to virtual/alternative learning.
    - The number of quarantines within a school building or classroom dictate a move to a virtual environment.
  - Alternative learning will be largely virtual for students grades 5 -12 and the use of some virtual learning and some packets for students in grades PreK-4.

### **Risk**

- While the school will work hard to limit the amount of risk in a school it is not possible to eliminate it. Risk will exist even though the school will take measures to mitigate it.

**Specific Safety Protocols by Category**

Tiered model with specific categories and safety practices

<b><u>Face Coverings</u></b>	
<b>Tier I: Low</b>	<ul style="list-style-type: none"> <li>○ Masks recommended when 6’ of distance cannot be achieved</li> <li>○ Highly recommended and encouraged with staff</li> </ul>
<b>Tier II: Low-Moderate</b>	<ul style="list-style-type: none"> <li>○ Masks in situations where students/staff are congregating in non-traceable situations, and situations that they are within 6’ of people for more than 15 minutes in large group settings.</li> <li>○ Masks will be worn by students/staff:               <ul style="list-style-type: none"> <li>▪ In Hallways</li> <li>▪ On Buses</li> <li>▪ Before School Common Areas</li> <li>▪ After School Common Areas</li> <li>▪ Assemblies</li> <li>▪ Recess (if needed)</li> </ul> </li> <li>○ Exceptions for activities, students/staff with disabilities, and religious reasons</li> <li>○ Clear masks could be used based on individual circumstances.</li> </ul>
<b>Tier III: Moderate</b>	<ul style="list-style-type: none"> <li>○ Mandated at all-times except during lunch, physical exertion, and when 6’ of social distancing is possible by everyone in the group.               <ul style="list-style-type: none"> <li>▪ Exceptions for activities, students/staff with disabilities, and religious reasons</li> <li>▪ Clear masks could be used based on individual circumstances.</li> </ul> </li> </ul>

<b><u>Student/Staff Screening</u></b>	
<b>Tier I: Low-Moderate</b>	<ul style="list-style-type: none"> <li>○ Parents screen students at home using ECHD questions               <ul style="list-style-type: none"> <li>▪ Posted on doors, website, and sent home</li> <li>▪ Professional development provided to staff</li> </ul> </li> <li>○ No temperature screening for students or staff</li> </ul>
<b>Tier II: Moderate-High</b>	<ul style="list-style-type: none"> <li>○ Parents screen students at home using ECHD questions</li> <li>○ Student monitoring at the door for ECHD questions               <ul style="list-style-type: none"> <li>▪ Questions asked, sign-in sheets</li> </ul> </li> <li>○ Staff receive temperature check and screening questions each day</li> <li>○ No temperature screening for students</li> </ul>
<b>Tier III: High-Severe</b>	<ul style="list-style-type: none"> <li>○ Students and Staff monitoring at the door with ECHD questions               <ul style="list-style-type: none"> <li>▪ Questions asked, sign-in sheets</li> <li>▪ Student monitoring will take place before getting on the bus</li> </ul> </li> <li>○ Temperature checks at door for students and staff               <ul style="list-style-type: none"> <li>▪ Need to buy mass quantity software</li> <li>▪ All student enter through one door</li> </ul> </li> </ul>



## Student Seating

<b>Tier I:</b> <b>Low-Moderate</b>	<ul style="list-style-type: none"><li>○ No seating assignments in classrooms/cafeteria</li></ul>
<b>Tier II:</b> <b>Moderate-High</b>	<ul style="list-style-type: none"><li>○ Seating assignments mandated in classrooms/cafeteria<ul style="list-style-type: none"><li>▪ This helps with contact tracing</li></ul></li></ul>

## Visitors

<b>Tier I:</b> <b>Low-Moderate</b>	<ul style="list-style-type: none"><li>○ Visitors allowed in building with self-monitoring and ECHD questions posted<ul style="list-style-type: none"><li>▪ Sign-in sheets at front office</li></ul></li></ul>
<b>Tier II:</b> <b>Moderate-High</b>	<ul style="list-style-type: none"><li>○ Visitors allowed in the building with ECHD questions asked at front office<ul style="list-style-type: none"><li>▪ Questions asked, sign-in-sheets</li></ul></li><li>○ No temperature screening</li></ul>
<b>Tier III:</b> <b>High-Severe</b>	<ul style="list-style-type: none"><li>○ Visitors allowed in the building with ECHD questions asked at front office<ul style="list-style-type: none"><li>▪ Questions asked, sign-in sheets</li></ul></li><li>○ Temperature screening at front office<ul style="list-style-type: none"><li>▪ If over 100.0, not allowed in the building</li></ul></li></ul>

## Handwashing

<b>Tier I: Low- Moderate</b>	<ul style="list-style-type: none"> <li>○ Students will apply hand sanitizer upon entry into the building</li> <li>○ Students will be encouraged to wash their hands frequently</li> </ul>
<b>Tier II: Moderate- High</b>	<ul style="list-style-type: none"> <li>○ Students will apply hand sanitizer upon entry into the building</li> <li>○ Students will apply hand sanitizer at the beginning of lunch</li> <li>○ Sanitizer stations will be available throughout the day</li> <li>○ Students will be encouraged to wash their hands frequently</li> </ul>
<b>Tier III: High- Severe</b>	<ul style="list-style-type: none"> <li>○ Students will apply hand sanitizer upon entry into the building</li> <li>○ Students will apply hand sanitizer at the beginning of lunch</li> <li>○ Students will apply hand sanitizer before and after use of playground equipment.</li> <li>○ All students will wash their hands/apply sanitizer every two hours throughout the day</li> </ul>
<b>Protocol</b>	<ul style="list-style-type: none"> <li>○ Wash hands with soap for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.             <ul style="list-style-type: none"> <li>▪ Supervise children when they use hand sanitizer to prevent ingestion. Hand sanitizer is not recommended for children below age two or children with known excessive hand-to-mouth behaviors.</li> <li>▪ Assist children with hand washing who cannot hand wash alone. After assisting children with hand washing, staff should also wash their hands.</li> </ul> </li> </ul>

## Social Distancing

<b>Tier I: Low- Moderate</b>	<ul style="list-style-type: none"> <li>○ Bus             <ul style="list-style-type: none"> <li>▪ CDC Guidance</li> <li>▪ Leave First Row Empty</li> <li>▪ Sanitization of surfaces between uses – before and after trip</li> <li>▪ Sanitizer applied upon entering the vehicle</li> </ul> </li> <li>○ Hallways             <ul style="list-style-type: none"> <li>▪ No Restricted Flow</li> <li>▪ Encourage 6' between students when possible</li> </ul> </li> <li>○ Lockers             <ul style="list-style-type: none"> <li>▪ Lockers used without restrictions</li> <li>▪ PE Lockers without restriction</li> </ul> </li> <li>○ Cafeteria             <ul style="list-style-type: none"> <li>▪ Socially distance as much as possible with available seats</li> <li>▪ 6' between students while in line</li> <li>▪ No assigned seating</li> </ul> </li> <li>○ Classrooms             <ul style="list-style-type: none"> <li>▪ Spread out of desks as much as possible within space</li> </ul> </li> <li>○ Before/After School</li> </ul>
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		<ul style="list-style-type: none"> <li>▪ Spread out as much as possible within spaces available</li> </ul>
	<p><b>Tier II: Moderate-High</b></p>	<ul style="list-style-type: none"> <li>○ Bus – <ul style="list-style-type: none"> <li>▪ Leave first row empty</li> <li>▪ Sanitization of surfaces between uses – before and after trip</li> <li>▪ Sanitizer applied upon entering the vehicle</li> </ul> </li> <li>○ Hallways <ul style="list-style-type: none"> <li>▪ One-way traffic between class periods</li> <li>▪ Keep 6’ between students when possible</li> </ul> </li> <li>○ Lockers <ul style="list-style-type: none"> <li>▪ Lockers allowed before/after school, but not between class periods</li> <li>▪ Emphasis with students on keeping distance if possible</li> <li>▪ Rotation of use in PE locker rooms</li> </ul> </li> <li>○ Cafeteria <ul style="list-style-type: none"> <li>▪ Students use assigned seating</li> <li>▪ Students grouped with smaller cohort of students and 6’ between groups</li> <li>▪ 6’ between students while in line</li> </ul> </li> <li>○ Classrooms <ul style="list-style-type: none"> <li>▪ Sanitization of surfaces every two hours (by students and staff)</li> <li>▪ Spread out desks as much as possible</li> <li>▪ Grouping of desks, but allowing 6’ between groups</li> <li>▪ Groups must stay together</li> </ul> </li> <li>○ Before/After School <ul style="list-style-type: none"> <li>▪ Students grouped together and 6’ between groups</li> <li>▪ Groups must stay together and not intermingle</li> <li>▪ Spread out as much as possible</li> </ul> </li> </ul>
	<p><b>Tier III: High-Severe</b></p>	<ul style="list-style-type: none"> <li>○ Bus – <ul style="list-style-type: none"> <li>▪ Leave first row empty</li> <li>▪ Sanitization of surfaces between uses – before and after trip</li> <li>▪ Sanitizer applied upon entering the vehicle</li> <li>▪ One student per two seats and 6’ between everyone</li> </ul> </li> <li>○ Hallways <ul style="list-style-type: none"> <li>▪ One-way traffic between class periods</li> <li>▪ Keep 6’ between students when possible</li> </ul> </li> <li>○ Lockers <ul style="list-style-type: none"> <li>▪ No lockers allowed to be used</li> <li>▪ No PE lockers used</li> </ul> </li> <li>○ Cafeteria <ul style="list-style-type: none"> <li>▪ Student eat in classrooms</li> <li>▪ Student groups/assigned seating during class will remain for lunch</li> <li>▪ Food deliveries are made to classrooms</li> </ul> </li> <li>○ Classrooms <ul style="list-style-type: none"> <li>▪ Reduce group sizes within a classroom to as few as possible</li> <li>▪ Groups must stay with cohort</li> <li>▪ 6’ of distance between groups</li> <li>▪ No intermingling of groups</li> </ul> </li> <li>○ Before/After School <ul style="list-style-type: none"> <li>▪ Reduce group sizes to as few as possible</li> <li>▪ Groups must stay with cohort</li> <li>▪ 6’ of distance between groups</li> <li>▪ No intermingling of groups</li> </ul> </li> </ul>

## Cleaning Procedures

<b>Tier I: Low-Moderate</b>	<ul style="list-style-type: none"> <li>○ Daily clean and disinfect surfaces and objects that are frequently touched. This includes cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). Use a list of products that are EPA-approved for use against the virus that causes COVID-19. Follow the manufacturer’s instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.).</li> <li>○ Provide EPA-registered disposable wipes to teachers and staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.</li> <li>○ Ensure nine weeks of additional supplies are on-hand at all times.</li> <li>○ Disinfectant foggers will be used periodically on large highly touched surfaces such as weights, playgrounds, etc.</li> <li>○ Water Fountains will be used but cleaned periodically throughout the day</li> </ul>
<b>Tier II: Moderate-High</b>	<ul style="list-style-type: none"> <li>○ Twice daily clean and disinfect surfaces and objects that are frequently touched. This includes cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). Use a list of products that are EPA-approved for use against the virus that causes COVID-19. Follow the manufacturer’s instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.). <ul style="list-style-type: none"> <li>▪ Teachers with help of students will clean once throughout the day, custodians will clean once daily in the evening.</li> </ul> </li> <li>○ Teachers/students will be mandated to wipe down all commonly used surfaces before and after each use (e.g., keyboards, desks, remote controls).</li> <li>○ Ensure nine weeks of additional supplies are on-hand at all times.</li> <li>○ Disinfectant foggers will be used daily on large highly touched surfaces such as weights, playgrounds, etc.</li> <li>○ Water fountains will be prohibited</li> <li>○ Touchless water fountains will be allowed</li> </ul>
<b>Tier III: High-Severe</b>	<ul style="list-style-type: none"> <li>○ Every two hours, teachers/students will clean and disinfect surfaces and objects that are frequently touched. This includes cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). Use a list of products that are EPA-approved for use against the virus that causes COVID-19. Follow the manufacturer’s instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.). <ul style="list-style-type: none"> <li>▪ Teachers with help of students will clean every two hours throughout the day, custodians will clean once daily in the evening.</li> </ul> </li> <li>○ Teachers/students will be mandated to wipe down all commonly used surfaces before and after each use (e.g., keyboards, desks, remote controls).</li> <li>○ Ensure nine weeks of additional supplies are on-hand at all times.</li> <li>○ Disinfectant foggers will be used daily on large highly touched surfaces such as weights, playgrounds, etc.</li> <li>○ Water fountains will be prohibited</li> <li>○ Touchless water fountains will be allowed</li> </ul>

### When students/staff members show symptoms or become sick at school

- Close off areas used by the individuals with COVID-19 and wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets. Open outside doors and windows to increase air circulation in the area. If possible, wait up to 24 hours before beginning cleaning and disinfection.

- Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- Use products that are EPA-approved for use against the virus that causes COVID-19. Follow the manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc).

## Prevention/Communication

<b>Prevention and Symptom Monitoring Management</b>	<ul style="list-style-type: none"> <li>○ Stay home when appropriate</li> <li>○ Educate staff and families about when they/their child(ren) should stay home and when they can return to facilities:             <ul style="list-style-type: none"> <li>▪ Students/Staff should stay home if they test positive for or are showing COVID-19 symptoms. We will follow the recommendations of ECHD.</li> <li>▪ Students/Staff should stay home if they have been in close contact (less than 6' for more than 15 minutes with COVID-19 positive person without a mask)</li> </ul> </li> <li>○ Update as ECHD guidance changes</li> </ul>
<b>Signage</b>	<ul style="list-style-type: none"> <li>○ Post signs in highly visible locations (entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs, such as properly washing hands and wearing a face covering. Using CDC approved signage.</li> </ul>
<b>Announcements &amp; Communication</b>	<ul style="list-style-type: none"> <li>○ Regular/daily announcements on reducing spread of COVID-19</li> <li>○ Include messages about behaviors that prevent the spread of COVID-19 when communicating with staff/families:             <ul style="list-style-type: none"> <li>▪ School website</li> <li>▪ Emails</li> <li>▪ School Social Media</li> </ul> </li> </ul>

### When students/staff members show symptoms or become sick at school

<b>Isolation Procedures</b>	<ul style="list-style-type: none"> <li>○ Student or staff member will be moved to designated room in each building</li> <li>○ Student or staff member will be required to put on a mask until leave or are picked up by a parent.</li> <li>○ Symptoms will be monitored until they can be released to a parent/guardian             <ul style="list-style-type: none"> <li>▪ Students and staff will be sent home if they have a fever over 100.0</li> <li>▪ Students will be sent home if they have a combination of two or more COVID-like symptoms</li> </ul> </li> </ul>
<b>Cleaning and Disinfecting Process</b>	<ul style="list-style-type: none"> <li>○ Close off area used by the person who is sick</li> <li>○ Open outside doors and windows to increase air circulation in those areas if possible</li> <li>○ Wait up to 24 hours, or as long as possible, to allow respiratory droplets to settle before cleaning or disinfecting</li> <li>○ Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas</li> <li>○ If more than seven days has passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. Simply continue routine cleaning and disinfecting.</li> <li>○ Follow ECHD Guidelines on home quarantine/isolation</li> </ul>
<b>Cohort</b>	<ul style="list-style-type: none"> <li>○ That group or cohort will self-quarantine for 14 days including the teacher or staff member who has worked directly with this group/cohort if they have been within 6' of COVID-19 positive person for more than 15 consecutive minutes without a mask.</li> </ul>

### When students/staff member has been exposed or has a family member who tested positive

<b>Tracing and Investigation</b>	<ul style="list-style-type: none"><li>○ Coordinate tracing and investigation with ECHD</li><li>○ Continue to follow advice of ECHD in regards to contact tracing and when the staff/student are allowed to return to school</li><li>○ Monitor symptoms, quarantine for 14 days</li></ul>
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## **Specific Education Protocols by Category**

Tiered model with specific categories and educational practices

### **Blended Education**

- Blended education with rotating face-to-face schedules
  - Consideration of SPED every day
  - Consideration of families with different last names
  - Daycare situations, etc.
- Last Names Split at 50% Enrollment – Schedule A
- Last Names Split at 50% Enrollment – Schedule B
  - All classes will be split at the 50% of last name letter. So it may be A-M and N-Z if that is a perfect split for 1st grade, but A-K and L-Z for 2nd grade.
- Schedule A every two week rotation:
  - Week 1 – Traditional Education Day on Monday, Wednesday, Friday with remote education on Tuesday and Thursday.
  - Week 2 – Traditional Education Day on Monday and Wednesday with remote education on Tuesday, Thursday, and Friday.
- Schedule B every two-week rotation:
  - Week 1 – Traditional Education on Tuesday and Thursday with remote education on Monday, Wednesday, and Friday.
  - Week 2 – Traditional Education on Tuesday, Thursday, and Friday with remote education on Monday and Wednesday.
- There will be no early out Collaboration Days.
- Student desks will be spaced 6' apart in classrooms.
- Teachers will teach the same lessons on Monday and Tuesday, Wednesday and Thursday.
- All staff will report five days per week.
- Attendance Policies changed to reflect ½ time attendance.
  - All student attendance policies will cut in half. I.e. names of students missing 10 days will be given to the county attorney instead of 20 days.
- SPED realignment of IEP's to provide digital and face-to-face interventions
  - Students on 'remote education day' will be provided education services via telephone call, zoom sessions, and emails.
  - IEP's will be conducted remotely to ensure safety.
  - Students on 'traditional education day' will be provided education services in a traditional face-to-face format.
- Regular Bus Schedules with reduced numbers
  - Bus pick-up/drop-off will be at regular locations and normal times.
- Regular Grading Practices
  - Students will receive standard letter grades and all student accountability measures will remain in place.
- Other Student Services
  - Preschool will operate same as K-12
  - Birth to Five Services - Provided with the recommended guidance of ESU7
  - Center 7 - Provided with the recommended guidance of ESU7
  - Boys Town, Project Search, 18-21 will be at the recommendation of the contractor



## Remote Education

- Remote online education with synchronous and asynchronous education
- Standardize Learning Management System
- Standardized ZOOM Meeting Times Weekly
- Suspension of attendance policies
  - Attendance policies will be in place for ZOOM classes
- SPED services via ZOOM and phone calls
  - IEP's will be conducted via ZOOM
  - Student services will be provided via ZOOM, phone calls, emails, and modified student assignments to reflect online or packet education.
- No Bus Services
- Communications as needed from district and weekly from buildings.
  - Student communication via emails from teachers and building principal weekly
  - Parent communication via newsletter, social media, and bright arrow.
  - Emergency communication via bright arrow from the district office on at least a bi-weekly basis
- Standard Grading Practices
  - Students will receive standard letter grades and student accountability measures will be put in place
  - Grades will be placed on essential standard assignments
- Essential staff only in the buildings with masks
  - Custodians, Food Service, Administrators, Administrative Assistants, Business Office Personnel will all report with masks.
  - Teachers will report as needed for packet or online education purposes
  - Para educators and bus drivers will not report
  - No visitors allowed in the building
- Other Student Services
  - Preschool will have packet education with pick-up each week and scheduled ZOOM sessions.
  - Birth-to-Five Services - Provided with the recommended guidance of ESU7
  - Center 7 - Provided with the recommended guidance of ESU7
  - Boys Town, Project Search, 18-21 will be at the recommendation of the contractor
- Develop District-Wide Procedures of Remote Education
  - Required Synchronous ZOOM requirements at all levels
    - These times will be staggered throughout the week
    - One hour, two days per week for all classes at 5-12th Grade
    - 45 minutes, two days per week at K-4th Grade
    - Attendance required for students and graded
  - Required Instructional Videos Non-Covered Materials in Synchronous ZOOM
    - YouTube video ranging from 3-15 minutes with information on assignments
    - To help parents/students understand the information presented
  - Weekly Academic Hour Requirements
    - Elementary - 20 hours per week
    - Junior/Senior High - 25 hours per week
  - Teachers will hold 2 hours of office hours per week

## Food Service

	<b>Tier I:</b>  <b>Low-Moderate</b>	<ul style="list-style-type: none"> <li>○ No self-service</li> <li>○ Monitor mandatory handwashing – more hand sanitizer stations set up for easy access</li> <li>○ No typing pads used</li> <li>○ No salad bar</li> <li>○ Food service will hand out milk</li> <li>○ Plastic sneeze guard at point of service</li> <li>○ Sanitization of all horizontal surfaces prior to lunch changes</li> <li>○ Individual packets will be used for Condiments</li> <li>○ Extra-Spacing in between students while eating in the cafeteria (possibly extra tables set up or change schedule) procedures need to be taught to students</li> <li>○ Schedule adjustment if needed more time for lunch</li> <li>○ No share table</li> <li>○ Install sneeze guard in serving line and point of service</li> </ul>
	<b>Tier II:</b>  <b>Moderate-High</b>	<ul style="list-style-type: none"> <li>○ Monitor mandatory handwashing – more hand sanitizer stations set up for easy access</li> <li>○ Students eat in classrooms (Grab and Go Lunch?) using more prepackaged meals</li> <li>○ Breakfast in cafeteria with 6’ between all students</li> <li>○ Sanitize horizontal surfaces after eating</li> <li>○ No mass gatherings around food services</li> <li>○ Install sneeze guard in serving line and point of service</li> <li>○ No classroom “food days”</li> </ul>
	<b>Tier III:</b>  <b>High-Severe</b>	<ul style="list-style-type: none"> <li>○ Food Security Program</li> <li>○ Grab and go food service</li> </ul>

## Cleaning Protocols

<b>Tier I: Low- Moderate</b>	<ul style="list-style-type: none"> <li>○ Gloves/Masks worn by all custodial staff</li> <li>○ Washing of hands every four hours</li> <li>○ Open outside doors and windows and use ventilating fans to increase air circulation in the area if needed</li> <li>○ Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote controls) focusing especially on frequently touched surfaces.             <ul style="list-style-type: none"> <li>▪ Clean visibly dirty surfaces with soap and water prior to disinfection</li> <li>▪ Provide EPA-registered disposable wipes to teachers and staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.</li> </ul> </li> <li>○ Sanitizing lunchroom tables between rotations</li> <li>○ CDC Cleaning Guidance - <a href="#">Guidance of the CDC</a></li> <li>○ Reopening Guidance - <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html">https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html</a></li> <li>○ Prepare facilities for the resumption of school:             <ul style="list-style-type: none"> <li>▪ Air filters should be changed regularly.</li> <li>▪ Janitorial services should distribute wastebaskets, tissues and CDC approved soap to every office and classroom so that these materials can be used upon entry and exit into discrete locations and during transit between sites.</li> <li>▪ Signage about frequent handwashing, cough etiquette, and nose blowing should be widely posted, disseminated, and encouraged through various methods of communication.</li> <li>▪ Janitorial staff should follow guidance from the CDC about the use of face masks and special respirators at use when performing cleaning duties.</li> </ul> </li> <li>○ Cleaning playground equipment daily</li> </ul>
<b>Tier II: Moderate- High</b>	<ul style="list-style-type: none"> <li>○ Gloves/Masks worn by all custodial staff</li> <li>○ Washing of hands every two hours</li> <li>○ Open outside doors and windows and use ventilating fans to increase air circulation in the area if needed</li> <li>○ Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote controls) focusing especially on frequently touched surfaces.             <ul style="list-style-type: none"> <li>▪ Clean visibly dirty surfaces with soap and water prior to disinfection</li> <li>▪ Provide EPA-registered disposable wipes to teachers and staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.</li> </ul> </li> <li>○ Sanitizing lunchroom tables between rotations</li> <li>○ CDC Cleaning Guidance - <a href="#">Guidance of the CDC</a></li> <li>○ Reopening Guidance - <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html">https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html</a></li> <li>○ Prepare facilities for the resumption of school:             <ul style="list-style-type: none"> <li>▪ Air filters should be changed regularly.</li> <li>▪ Janitorial services should distribute wastebaskets, tissues and CDC approved soap to every office and classroom so that these materials can be</li> </ul> </li> </ul>

		<p>used upon entry and exit into discrete locations and during transit between sites.</p> <ul style="list-style-type: none"> <li>▪ Signage about frequent handwashing, cough etiquette, and nose blowing should be widely posted, disseminated, and encouraged through various methods of communication.</li> <li>▪ Janitorial staff should follow guidance from the CDC about the use of face masks and special respirators at use when performing cleaning duties.</li> </ul> <p>○ Cleaning playground equipment daily</p>
	<p><b>Tier III: High- Severe</b></p>	<ul style="list-style-type: none"> <li>○ Gloves/Masks worn by all custodial staff</li> <li>○ Washing of hands every hour</li> <li>○ Open outside doors and windows and use ventilating fans to increase air circulation in the area.</li> <li>○ Clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote controls) focusing especially on frequently touched surfaces. <ul style="list-style-type: none"> <li>▪ Clean visibly dirty surfaces with soap and water prior to disinfection</li> <li>▪ Provide EPA-registered disposable wipes to teachers and staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.</li> </ul> </li> <li>○ Sanitizing lunchroom tables between rotations</li> <li>○ CDC Cleaning Guidance - <a href="#">Guidance of the CDC</a></li> <li>○ Reopening Guidance - <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html">https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html</a></li> <li>○ Prepare facilities for the resumption of school: <ul style="list-style-type: none"> <li>▪ Air filters should be changed regularly.</li> <li>▪ Janitorial services should distribute wastebaskets, tissues and CDC approved soap to every office and classroom so that these materials can be used upon entry and exit into discrete locations and during transit between sites.</li> <li>▪ Signage about frequent handwashing, cough etiquette, and nose blowing should be widely posted, disseminated, and encouraged through various methods of communication.</li> <li>▪ Janitorial staff should follow guidance from the CDC about the use of face masks and special respirators at use when performing cleaning duties.</li> </ul> </li> <li>○ Cleaning playground equipment daily</li> </ul>

## Transportation

		<p><b>Tier I:</b> <b>Low-Moderate</b></p> <ul style="list-style-type: none"> <li>○ Buses/vans sanitized between each use</li> <li>○ COVID box in each vehicle with hand sanitizer, sanitizing wipes, disposable masks, and disposable gloves</li> <li>○ Buses: Social distancing between driver and students. No students allowed to sit in the first row of seats directly behind the driver.</li> <li>○ Reinforcing with students there will be no hugs, no fists bumps, etc. with drivers.</li> <li>○ Communicating to families to please keep sick children at home and not send them to school.</li> <li>○ Mid-States Rule: Any student deliberately coughing or spitting on driver is off the bus for the rest of the year. If at the end of the school year, discussion will be with the school about suspension for the following year.</li> </ul>
		<p><b>Tier II:</b> <b>Moderate-High</b></p> <ul style="list-style-type: none"> <li>○ Buses/vans sanitized between each use</li> <li>○ Students and driver wear facemasks</li> <li>○ Students use hand sanitizer when getting on the bus/ van</li> <li>○ Students each have their own car seats/ booster seats</li> <li>○ Bus loads back to front and exits front to back (Not possible for activity buses)</li> <li>○ COVID box in each vehicle with hand sanitizer, sanitizing wipes, disposable masks, and disposable gloves</li> <li>○ Buses: Social distancing between driver and students. No students allowed to sit in the first row directly behind driver.</li> <li>○ Reinforcing with students there will be no hugs, no fists bumps, etc. with drivers.</li> <li>○ Communicating to families to please keep sick children at home and not send them to school.</li> <li>○ Mid-States Rule: Any student deliberately coughing or spitting on driver is off the bus for the rest of the year. If at the end of the school year, discussion will be with the school about suspension for the following year.</li> </ul>
		<p><b>Tier III:</b> <b>High-Severe</b></p> <ul style="list-style-type: none"> <li>○ Buses/vans sanitized after each use</li> <li>○ Additional routes or staggering to reduce student density on buses</li> <li>○ COVID box in each vehicle with hand sanitizer, sanitizing wipes, disposable masks, and disposable gloves</li> <li>○ Reduce bus capacity to 50% or one student per seat.</li> <li>○ Student seating to promote social distancing (row 1 = window seat; row 2 = aisle; alternate by left/right side of bus).</li> <li>○ Van transportation - only two students allowed in van at one time</li> <li>○ Students will be screened for symptoms prior to boarding the bus (e.g. temperature, asked if they have cold or flu-like symptoms).</li> </ul>